

U.S. Department of Labor, ETA  
Office of Apprenticeship  
485 Route 1, South Building East, Rm. 300  
Iselin, New Jersey 08830  
Phone: 732-750-9191  
Fax: 732-750-0788

To: Name of College  
Address  
City, State & Zip

Re: Completion of Apprenticeship

**(Name of Individual)** has completed a registered apprenticeship with the U.S. Department of Labor, ETA, and Office of Apprenticeship under the sponsorship of:

Program Sponsor  
Address  
City, State & Zip Code  
Program Number

Apprentice ID#                      SS#                      Apprentice Name Trade                      Date Completed

Certified By:

\_\_\_\_\_  
Office of Apprenticeship  
Representative

Date Issued: \_\_\_\_\_